**MINUTES OF TELEPHONIC CAUCUS MEETING HELD ON APRIL 20, 2020**

1. Roll Call: Commissioners Susino, Barckett, Ribaudo, and Puzio present.

2. Executive Director details all preventative measures being taken in response to COVID-19 pandemic.

3. Executive Director reports that all employees have been tested. Maintenance staff has been doing an excellent job and office staff has been staggered to minimize the number of employees in office at the same time.

4. Commissioners comment on the herculean efforts of Executive Director Geisler to protect and safeguard both employees and residents.

5. Motion to close by Commissioner Ribaudo. Second by Commissioner Puzio. All Commissioners present in favor.