

RESOLUTION NO. 2018-01

January 22, 2018

**APPROVING GHA VAWA POLICY
&
EMERGENCY TRANSFER PLAN**

WHEREAS; the GHA in compliance with HUD's Violence Against Women Reauthorization Act 2013 (VAWA) Policy and Emergency Transfer Plan a GHA policy was created as per attached.

NOW BE IT RESOLVED; that the commissioners of the Garfield Housing Authority approve and adopt the VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT (VAWA) OF 2013 POLICY and EMERGENCY TRANSFER PLAN.

Puzio

Susino

Garfield Housing Authority Board of Commissioners

	Ayes	Nays	Abstain	Absent
Dabal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ribaudo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susino	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Giacomarro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barckett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Puzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. 2018-02
January 22, 2018

**APPROVING THE SMOKE-FREE
PUBLIC HOUSING POLICY**

WHEREAS the GHA in compliance with HUD's Smoke -Free Public Housing Regulation to promote the health and safety of its residents a Smoke –Free Public Housing Policy was created as per attached.

BE IT RESOLVED; that the commissioners of the Garfield Housing Authority approve and adopt the Smoke-Free Public Housing Policy effective July 1, 2018.

Dabal

Giacomarro

Garfield Housing Authority Board of Commissioners

	Ayes	Nays	Abstain	Absent
Dabal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ribaudo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susino	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Giacomarro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barckatt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Puzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. 2018-03

January 22, 2018

RISK MANAGEMENT CONSULTANT'S AGREEMENT

BE IT RESOLVED by the commissioners of the Housing Authority of the City of Garfield that the attached Risk Management Consultant's Agreement contract between Garfield Housing Authority, 71 Daniel P. Conte Court, New Jersey 07026 and Professional Insurance Associates Inc., 429 Hackensack Street, Carlstadt, New Jersey 07072 effective January 1, 2018 be executed.

Dabal

Puzio

Garfield Housing Authority Board of Commissioners

	Ayes	Nays	Abstain	Absent
Dabal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ribaudo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susino	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Giacomaro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barckett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Puzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. 2018-04

January 22, 2018

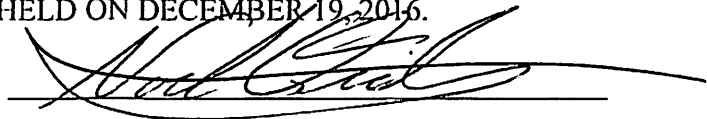
APPOINTMENT OF FUND COMMISSIONER

WHEREAS, the **Garfield Housing Authority** is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the bylaws of said Fund require that each member Housing Authority appoint a Fund Commissioner to represent and serve the Authority as its representative to said Fund; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the **Garfield Housing Authority** does hereby appoint **Margaret Fiore** as its Fund Commissioner to the New Jersey Public Housing Authority Joint Insurance Fund for the **Fund Year 2018**.

I HEREBY CERTIFY THAT THIS A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COMMISSIONERS OF THE GARFIELD HOUSING AUTHORITY AT THE MEETING HELD ON DECEMBER 19, 2016.



Chairman



Executive Director

Garfield Housing Authority Board of Commissioners

	Ayes	Nays	Abstain	Absent
Dabal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ribaudo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susino	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Giacomaro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barckett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Puzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

TABLED

RESOLUTION NO. 2018-05

January 22, 2018

ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local Authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual report for the fiscal year ended March 31, 2017, has been completed and filed with the Garfield Housing Authority pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within forty five (45) days of receipt of the annual audit, certify by resolution to the local Finance Board that each member thereof has personally reviewed the annual audit entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit and have specifically reviewed the sections of the audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17;

NOW THEREFORE BE IT RESOLVED that the governing body of the Garfield Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended March 31, 2017, and specifically has reviewed the sections of the audit report entitled "General Comments and Recommendations" and has evidenced same by group affidavits in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid affidavit, accompanied by a certified true copy of this Resolution.

It is hereby certified that this is a true copy of the resolution passed at the meeting held on December 18, 2017

Martin P. Geisler, Secretary

TABLED

LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM

PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Garfield Housing Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Garfield Housing Authority.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended March 31, 2017, and, specifically, the sections of the audit report entitled "General Comments and Recommendations".

Edward Dabal

Rosemarie Ribaldo

Judith Susino

Richard Giacomarro

Marie Barckett

Edward Puzio

Noel Quiles

Sworn and subscribed to before me
this 18th day of December, 2017

Colleen Day
Notary Public of the State of New Jersey

RESOLUTION NO. 2018-06

January 22, 2018

GHA Annual Plan and

Capital Fund Certification of Compliance

WHEREAS, the Board of Commissioners of the Garfield Housing Authority must approve the submission to HUD the "Certification of Compliance with the PHA Annual and 5 year Plans and Related Regulations", attached is form, HUD-50077-CR, HUD-50077-SL, HUD 50070 and HUD-50071,

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners that the Authority submits the approved form HUD-50077-CR, HUD-50077-SL, HUD 50070 and HUD-50071.

Dabal

Susino

Garfield Housing Authority Board of Commissioners

	Ayes	Nays	Abstain	Absent
Dabal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ribaudo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susino	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Giacomaron	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barckett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Puzio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quiles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION NO. 2018-07
January 22, 2018

ADMISSIONS AND OCCUPANCY POLICY

WHEREAS, the Admissions and Continued Occupancy Policy (ACOP) serves as policies that govern the management and operation of the public housing program and;

WHEREAS, the need to update the ACOP to reflect HUD's Regulations exists, the policy also includes the Dwelling Lease Parts I & II, Grievance Procedures, Termination and Eviction Policy, Transfers and Transfer Waiting List Policy and Housekeeping Standards Policy and;

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Garfield Housing Authority, that the updated Admissions and Occupancy Policy is hereby adopted.

Puzio
Dabal

Garfield Housing Authority Board of Commissioners

	Ayes	Nays	Abstain	Absent
Dabal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ribaudo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Susino	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Giacomaron	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barckett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Puzio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quiles	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2018-08

2018 HOUSING AUTHORITY BUDGET RESOLUTION
GARFIELD HOUSING AUTHORITY
(Name)

FISCAL YEAR: FROM:4/1/2018 TO:3/31/2018

WHEREAS, the Annual Budget and Capital Budget for the Garfield Housing Authority for the fiscal year beginning, April 1, 2018 and ending, March 31, 2019 has been presented before the governing body of the Garfield Housing Authority at its open public meeting of January 22, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 3,466,665, Total Appropriations, including any Accumulated Deficit if any, of \$ 3,601,460 and Total Unrestricted Net Position utilized of 134,795; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$575,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ _____ 0 _____; and


WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Garfield Housing Authority, at an open public meeting held on January 22, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Garfield Housing Authority for the fiscal year beginning, 4/1/2018 and ending, 3/31/2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Garfield Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on March 19, 2018.



(Secretary's Signature)

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
DABAL	✓			
RIBAUDO	✓			
SUSINO	✓			
GIACOMARO	✓			
BARCKETT	✓			
Puzio	✓			
Quiles	✓			

2018 - 09

Demonstration of a Successful Conversion to Asset Management (Stop-Loss) Submission Kit

Board Resolution Approving the AMP Budgets
PHA Board Resolution
Approving Operating Budget

OMB No. 2577-0026 Approving
(exp. 10/31/2009)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Real Estate Assessment Center (PIH-REAC)

Previous editions are obsolete form HUD-52574 (08/2005) Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Garfield Housing Authority

PHA Code: NJ034

PHA Fiscal Year Beginning: 4/1/2018

Board Resolution Number: _____

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

Operating Budgets (for COCC and all Projects) approved by Board resolution on:

1/22/2018

Operating Budget submitted to HUD, if applicable, on: _____

Operating Budget revision approved by Board resolution on: _____

Operating Budget revision submitted to HUD, if applicable, on: _____

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.325.

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairman's Name: <u>Noel Quiles</u>	Signature: <u>Noel Quiles</u>	Date: <u>1/22/2018</u>
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